

**LEDYARD ROTARY FOUNDATION, INC.**  
**P.O. Box 605, LEDYARD, CT 06339**

***HIGHLIGHTS OF  
GRANT DISTRIBUTION POLICIES AND GUIDELINES***

1. The foundation board will consider the following questions, among others, when reviewing grant applications: How will the grant advance the purpose of the Ledyard Rotary Foundation? How worthy is the cause of the organization? How compelling is the specific request? What is the credibility of the organization and its board/volunteers/staff? How many people will be served? What geographic area will be served?
2. Grants are typically not be made for endowments, operating expenses, deficit financing, or reimbursement for items previously purchased.
3. Requests for seed money for new initiatives are encouraged and preference is given to requests that fill needs not met by any other organization or source.
4. All requests for funds must be received or postmarked by the date specified on the application. If an application is received or postmarked after the deadlines, the board will determine whether to consider the request or defer its consideration until the next year's disbursements.
5. Grants are typically disbursed for specific purposes that do not commit the foundation to recurring expenses; however, the board may pay large grants over a multi-year period.
6. The size of grants should be commensurate with the nature of the project, the number of individuals served, and its potential to advance the above stated purpose.
7. If the request is to support an activity, the applicant must demonstrate to the satisfaction of the board the project's probability of success in meeting its stated objectives.
8. Requests should be prioritized if submitting a request for more than one item or program.
9. If for any reason a grantee is unable to use the grant for the stated purpose, the grantee will immediately return the amount to the foundation, unless otherwise authorized by the foundation board.